**Waverly Marina Association**

**Board of Directors Meeting**

**April 27, 2023, 5:00 pm Waverly Marina Office**

The meeting was called to order at 5:00pm by President Dave Soots

**Present: Dave Soots,** Dan Tekorius, Corey Hill, Jeff Denny and harbor master (HM) Jack

 Goodwin

WMA Board meeting minutes for March 16, 2023 were approved via email.

**Old Business:**

DSL waterway lease update

Dave followed up with Justin Russell (DSL Proprietary Coordinator) with numerous phone calls. He finally received a response stating it would be 5-7 business days before a new lease would be sent to WMA maintaining the same lease/WMA ownership as previously leased. Discussion ensued. It was decided to have a surveyor review the DSL proposed lease when it is received.

Wi-fi camera system update

Blake installed extra antennas on E & F rows that made the wi-fi signal stronger to these docks yesterday. Blake tested the signal at the bow and stern of the boats that reported having a low signal and reported that it was strong during his tests. Blake will be down next week with a larger antenna that will help boost the wi-fi signal even more.

Insurance Company Update

Brandon Parish (Adjuster) reported back that he had “just received” the insurance claim info that was sent to him months ago and is reviewing it. The new insurance broker contact is Amanda McMillen who is taking over for Joe at EPBB Insurance.

Ice Machine

Jack received bids for 3 comparable ice machine replacement options. Rose’s $4,425 (available); Pittman’s $3,999 (available) and Commercial Kitchen Supply $4,450 (back ordered). After reviewing the proposals, the WMA board chose to have Jack purchase the Rose’s ice machine because it was in stock, it is exactly the same machine as previously used at WM, had the best temperature operating range and the best warranty. Jack will order the new machine and have Rose’s install it.

**New Business:**

Finances

It was agreed that WMA funds should be placed in several different FDIC insured financial institutions to protect it and not just leave it in one Credit Union. Dave and Don will move funds into CDs in different banks to protect funds and earn higher interest in the next month.

Upstairs Office Roof

Russ from Lariat Roofing has been in contact with Jack and will repair the office roof when the

weather is good. He is hoping to have a crew out on 4/28/23 and complete the work by early the week of May 1st & 2nd.

**Harbor Master Report**

 **Projects and Repairs**

 Shared Driveway Repaving

* Waverly Landing and Waverly Yacht Club both received bids for the crack sealing on our
* shared driveway (main driveway and round-a-bout).
* Waverly Landing (Northwest Asphalt Sealing) – Crack Sealing and Seal Coating. = $10,025 Split 3 ways = $3,341.67
* Waverly Yacht Club (Pavement Maintenance Inc) – Crack Sealing, Seal Coating, Restriping paint. = $9,325 Split 3 ways = $3,108.34
* WMA Board agreed to go with the WYC proposal. Jack will work with the other parties to get the work done. Jack will also work on procuring a bis to replace the concrete at the front gate and or repairing the brick.

Upstairs office

* Holes have been made in the dry wall where the floorboards are usually attached to help with airflow.
* Dehumidifier has been running, but automatically turns off at certain temperatures.
* All areas with mold looking stains have been cleaned with a mold killing spray.
* Continue to air out office area when the weather is nice.
* As soon as roofing repair is completed. Recommend renting heavy duty dehumidifier from Home Depot

Heat Trace

* Jeff Denny sent a better priced option for heat trace cable at $2.80/ft instead of Cochran’s quoted $6/ft. Site has 3 options 3-watt, 5-watt, and 8-watt. (only 3-watt is available in 120v.

**Update**

* Non office hour – Non-member use of facilities was discussed i.e., bathroom, showers, and pump out.
* Noise Violations. Member was issued warning about obnoxious noise at late hours. Please be respectful of your neighbors and live-a-board members no matter the hour!
* Boat broken into on E dock. If you may have seen something, please report to HM.
* Tarps need to removed from boats and the docks will be cleaned with a pressure washer.
* Insurance – additional interest/additionally insured was discussed
* Storage spaces are reserved for owners. HM will not assign storage spaces to renters.

The WMA annual meeting will take place on Thursday, May 18, 2023 at 6:00pm at the Sellwood Community House

**Adjourned:** Meeting adjourned at 6:30pm

Respectively submitted, Corey Hill, Secretary