**Waverly Marina Association**

**Board of Directors Meeting**

**July 21, 2022, 5:00 pm Waverly Marina Office**

The meeting was called to order at 5:15pm by President Dave Soots

**Present:** Dave Soots, Dan Tekorius, Corey Hill, Jeff Denny and harbor master (HM) Jack Goodwin

 Absent: Thomas Losordo

WMA Board meeting minutes for June 16, 2022 approved via e-mail

**Old Business:**

Pile replacement update

Marks Marine replaced 2 piles on 7/12/22. Diver (Josh) was not able to cut off rotten piling that were unable to be pulled out. Jack will call Josh to schedule the piles to be cut. Malcolm to help with new pile hoops.

Insurance claim update/roof repair

Dan talked with the Insurance surveyor (Brandon) about timely reimbursement for WMA expenditures. Met with Rick (Steelhead Marine) about moving forward with roof repair. Rick is working on his final numbers and will work with WMA Board to draft a letter to the city.

DSL permit

Expires on September 30, 2022. Dan again reached out to DSL and finally was able to get a response from Erin who is the ownership specialist with DSL. She seemed more engaging than Justin (DSL). DSL files do not go back very far. She is going to look into the US Army Corp of Engineers files and look for a map depicting the ownership of the land under the water that WMA claims, The map DSL has ends at Waverly Marina and any further maps are missing. By early August, we hope to come up with an amicable solution to the permit situation.

Slip sales

Tabled from last meeting. It was agreed to leave the sale of slips as currently written in the rules and by-laws.

**New Business:**

PGE incident

* Dave filed a claim with PGE for WMA (claim #GL2022067345).
* Chris Rogers checked 11 boats today for electrical issues. There was less damage to personal boats than what was expected (mostly inverter/chargers burnt up).
* PGE requires claim to be submitted within 30 days of incident. This will not be possible since the electric pedestals will not arrive for 30 weeks. Joseph Rogers at PGE was made aware of this predicament. Jack will draft a letter for Sue to send out to owners and tenants reminding them that if they have damage to their personal boats and are going to make a claim, they must file a claim within 30 days. Cochran Electric’s bid to replace the 56 pedestals was about $130,000 and was submitted to PGE (it would cost more to repair the electric pedestals).
* Ramp lights and red navigation lights on the end of the head walk now work.
* WIFI estimate ($36,900) was submitted to PGE. The WIFI in the office upstairs is OK.
* PGE needs to give WMA written confirmation that they will reimburse WMA for losses suffered prior to WMA paying for the repairs.

Insurance renewal update

Is moving along fine. The office upstairs is not insured separately and needs be listed separately.

Office lease tenants

Dan to meet with tenants and address concerns.

* Board wants to retain them as a tenant at current lease amount.
* Bathrooms dirty.
* Separate Ethernet WIFI cable – Blake.
* Water leak – Jack to take pictures of stain.
* Bird feces on stair well – Jack addressed – cleaned up and placed reflecting tape up to scare off roosting birds.
* Sign in window for business.
* Parking availability.

Harbor Master report

Project Repair

* Reed will weld the breaks on E dock – guarantees work.
* Waler on space 141 needs to be repaired. HM will continue to work on a repair solution.

Harbor Master Update

* City of Portland Harbormaster (Fire Marshall) Reinspection will be on July 27, 2022 to conduct the line pressure test.
	+ HM will paint the numbers for each slip on the head walk of each slip for better clarity after painting the yellow caution lines on each head walk. Malcolm will assist with this project.
* Locker room cleanup
	+ With the summer becoming busy, the dumpster always full on the weekends and the PGE incident, HM has placed this job on the back burner for the summer.
* PGE incident – HM has been using a lot of his time to deal with this situation.
* Mascot will perform the fuel line pressure test on July 25, 2022 at 9:00am. Dave to meet.
* Fuel – Ordering around 2500 gallons of Regular gas every week.

**Adjourned:** Meeting adjourned at 6:28pm

Respectively submitted, Corey Hill, Secretary